

Universal Academy Executive Board Meeting

Board Minutes of July 31st, 2024

4:00PM

Attended: Amiin Harun, Abdulkadir Osman, Marianne Mlambe, Randa Roushdy, and Maylum Mohamed

Board member absent: Naley Abdulle

Ex-Officio: Farhiya Einte and Ann Yang.

1. **Meeting was called into order at 4:01 pm by the Vice Board Chair Mr. Abdulkadir Osman.**
2. Conflict of interest - None
3. **Approval of agenda:** Ms. Roushdy made the motion to approve the Executive Board Agenda and Ms. Mlambe seconded. All were in favor of the motion and none opposed.
4. **Approval of the updated Policies and Procedures (including Procurement) - 07/2024:** Ms. Ann Yang presented the updated financial policies and procedures; Mr. Osman made a motion to approve the updated document; Ms. Mlambe seconded. All were in favor of the motion and none opposed.
5. **Adjourn:** The meeting was adjourned at 4:35 PM; Mr. Osman made the motion to adjourn the meeting; Ms. Roushdy seconded; all were in favor of the motion. None opposed.