

## Universal Academy Monthly Board Meeting

### Board Minutes of January 30th, 2025

6:00PM

**Attended:** Marianne Mlambe, Randa Roushdy, Abdulkadir Addow, Dr. Ismail Mualin, Ahmed Igale, and Abdulkadir Osman

**Ex-Officio:** Farhiya Einte

**Guest :** Pamela Meade, Marcy Myers

1. **Meeting was called into order at 6:19 pm by The Board Chair Mr. Osman.**
2. Conflict of interest - None
3. **Approval of agenda:** Mr. Addow made the motion to approve the Board Agenda and Ms. Roushdy seconded. All were in favor of the motion and none opposed.
4. **Board Training:** Pamela Meade and Marcy Myers trained the board members for the following:
  - Adopt a Budget
  - Conduct Financial Oversight of Pupil Units
  - Navigating Governance-Management Relationship
5. **Approval of minutes of December 19th:** Dr. Mualin made a motion to approve December Minutes; Mr. Addow seconded. All were in favor of the motion and none opposed.
6. **The Financial Report for the months of December by Pamela Meade:** Mr. Osman made a motion to approve the December financial report, Dr. Mualin seconded. All were in favor of the motion and none opposed.
7. **Community Comments:** No comments
7. **Director's Report:** 701 students; 583 students in Central location and 118 students in Burnsville. Everything is going well. Students completed the winter NWEA and they did a huge growth. School is almost done with the "Read Act" training and during February, the winter test will be completed. Wida tests started the last week of January; as most of the students are ELL students. Also the school hired MS Science Teacher, she will start on Feb

3rd.

**8. Other Business:**

- 10th grade overseas field trip: The Director reports that school will go to Morocco, there are 19 students and 6 adults. Preliminary cost is about \$62,000. The board members asked Ms. Einte to look for the ticketing expenses and if she needs to add more money. Ms. Einte will provide the exact amount at the next meeting to get the approval.
- Nepotism Policy: Reviewed by the board members.
- Possibility of buying the school building:
- Ms. Sulekha resigned from her position as a member on Dec 20th.
- The Board members approved Mr. Osman's request to change the board meeting time to be the last Monday of the month at 6:00 pm in person. Based on that the next meeting will be on February 24th.

**9. Adjourn:** The meeting was adjourned at 7:30 PM; Ms. Roushdy made the motion to adjourn the meeting; Ms. Mlambe seconded; all were in favor of the motion. None opposed.