

**Universal Academy Monthly Board Meeting**

**Board Minutes of November 21st, 2024**

**5:00PM**

**Attended:** Marianne Mlambe, Randa Roushdy, Abdulkadir Addow, Dr. Ismail Mualin, Sulekha Abas and Ahmed Igale

**Ex-Officio:** Farhiya Einte

**Guest :** Ann Yang, Ted Anderson

**Absent :** Abdulkadir Osman

1. **Meeting was called into order at 5:23 pm by The Vice Board Chair Ms. Sulekha.**
2. Conflict of interest - None
3. **Approval of agenda:** Ms. Roushdy made the motion to approve the Board Agenda and Dr. Mualin seconded. All were in favor of the motion and none opposed.
4. **Approval of minutes of October 31st:** Ms. Mlambe made a motion to approve October Minutes; Ms. Roushdy seconded. All were in favor of the motion and none opposed.
5. **The Financial Report for the months of October by Ann Yang:** Dr. Mualin made a motion to approve the October financial report, Ms. Roushdy seconded. All were in favor of the motion and none opposed.
6. **Community Comments:** Mr. Ted Anderson from NEO welcomed the new board members and thanked all the members for all the efforts and also he expressed that NEO is always ready to help and support the school in its educational role to achieve the required academic performance.
7. **Director's Report:** 578 in Central location and 102 in Burnsville. Everything is going well except for a few as the SW location was losing some students due to bus issues as the bus drivers are not committed and most of the time are late to the scheduled time of picking up the students which causes problems with parents. Dr. Mualin and Mr. Addows expressed their concerns about this issue and asked if the school can look for another bus company because this situation can affect the number of students negatively.

Dr. Mualin asked about the two building capacities. Ms Einte states that for the Central building the capacity is almost and there is a waiting list too. For the South West building, the capacity could be between 250-400 which means that this location is acting for 25%.

Ms. Einte reports that the two locations are getting ready for any emergency could happen; snow days or school closing by preparing an IPAD or chromebooks for every student, get an email for each one and also inform the parents to be ready if any incident may occur.

Ms. Einte also states that the admin continues with meeting with parents for NWEA to set goals for the next test for all the students who didn't achieve a good percentile.

Ms. Einte reports that there is a new test other than NWEA and is for K-3; its name is "Read Act" and will be ready to start testing the students at the beginning of 2025.

Ms. Einte invites the new board members for a learning walk. She will let them know about the scheduled time to come and join NEO, other school directors. She also explains that this learning walk is a great opportunity to exchange ideas and learn from each other.

#### **8. Other Business:**

- Pay the Green Card Attorney fees for our HS Math teacher: Ms. Mlambe made a motion to approve the Green Card Attorney fees; Dr. Mualin seconded. All were in favor of the motion and none opposed.
- Approve the Annual Report 2023-24: Dr. Mualin made a motion to approve the Annual Report 2023-24; Ms. Mlambe seconded. All were in favor of the motion and none opposed.

**9. Adjourn:** The meeting was adjourned at 6:32 PM; Ms. Roushdy made the motion to adjourn the meeting; Dr. Mualin seconded; all were in favor of the motion. None opposed.